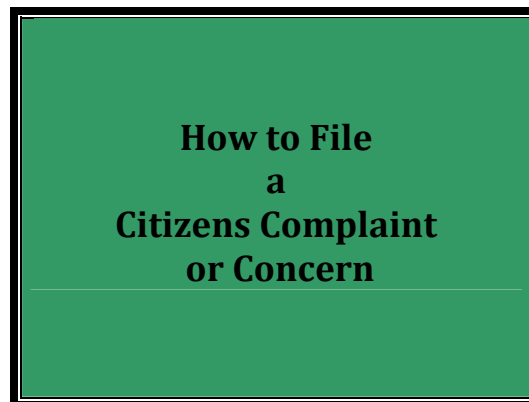
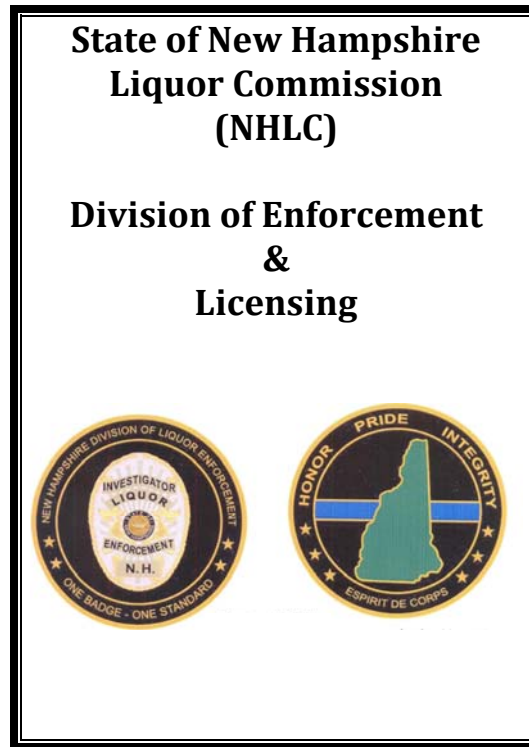


## To File a Complaint or Concern

If you wish to file a complaint or a register a citizens concern, please do one of the following :

- Complete the back of this form and mail or deliver it to:  
NHLC Enforcement & Licensing,  
57 Regional Drive, Suite 8,  
P.O. Box 1795  
Concord, NH 03302
- Call the NHLC Division of Enforcement & Licensing Help Desk (603) 271-3521 and tell the person you'd like to file a complaint or concern. We'd be happy to mail you the form to complete and return to us, or assist you in completing it.
- Go on-line to the NHLC website @ <http://www.nh.gov/liquor> and select Enforcement & Licensing / Citizens Complaint or Concern.
- Visit us at 57 Regional Drive and tell any employee you wish to file a complaint or concern.



## Our Policy

The NHLC Division of Enforcement & Licensing welcomes your feedback on concerns you may have with regard to enforcement and licensing, or how we may have fallen short of meeting our goal to provide outstanding service to the New Hampshire Community.

We recognize that the public has a right to expect efficient, fair and impartial law enforcement and liquor licensing. To that end the Division has established policy that provides a fair and equitable system by which complaints or concerns from the public are thoroughly, completely, and impartially investigated.

Feel free to contact us at (603) 271-3521 should you wish to provide us with feedback on our performance.

Sincerely,  
James M. Wilson, Director  
Enforcement & Licensing



**State of New Hampshire  
Liquor Commission  
Division of Enforcement & Licensing**



**NOTIFICATION OF CITIZEN CONCERN**

Please check the following box(s) indicating potential tobacco / liquor law or administrative rule violations or concerns

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Tobacco prohibited sales to minors                            | <input type="checkbox"/> Alcohol – Prohibited sales to minors | <input type="checkbox"/> Alcohol –Buying for minors   |
| <input type="checkbox"/> Alcohol – over service / service to an Intoxicated individual | <input type="checkbox"/> Alcohol – After hours service        | <input type="checkbox"/> Alcohol – Disorderly premise |
| <input type="checkbox"/> Employees consuming alcohol                                   | <input type="checkbox"/> Alcohol - Advertising                | <input type="checkbox"/> Other _____                  |

Name of Licensee : \_\_\_\_\_

Name of Individual of concern (if known) \_\_\_\_\_

Address (location): \_\_\_\_\_  
                                   Number                          Street    City/Town

**Explanation of Concern:**

Please give a detailed description to include dates, times, names and as much information as possible.

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*Thank you for your taking the time to register your concern. The New Hampshire Liquor Commission, Division of Enforcement and Licensing values the input of the individuals that we serve. Working together will make a difference in enforcing New Hampshire's liquor laws and administrative rules that ultimately impact the safety of our communities.*

- Feel free to contact me for follow up on this concern  
 Name: \_\_\_\_\_ Date & Time: \_\_\_\_\_
- I am (check one)     A Customer     Connected to Alcohol Industry     Law Enforcement     A Parent/Youth
- Telephone #: \_\_\_\_\_ Cell #: \_\_\_\_\_
- Email Address: \_\_\_\_\_ The best time to reach you: \_\_\_\_\_
- I wish to remain anonymous in registering this concern  
 (Please note that choosing to remain anonymous can negatively impact our ability to effectively investigate and ultimately resolve your concern)

**Please mail your concern to:**

**or**

**NHLC Division of Enforcement & Licensing**  
**P.O. Box 1795**  
**Concord NH 03302-1795**  
**Fax 603-271-3758**  
**licensing@liquor.state.nh.us**

**Division Contact Information**

**Send as attachment w/email to:**